

# Guidelines for Extracurricular Activity Excellence Award for Graduating Students of Wenzao

Approved at the Student Affairs Meeting on March 9, 2002

Approved at the Executive Meeting on March 21, 2002

Revised and approved at the Student Affairs Meeting on April 11, 2006

Revised and approved at the Student Affairs Meeting on December 11, 2007

Revised and approved at the Student Affairs Meeting on March 26, 2013

Ratified by the University President on April 12, 2013

Revised and approved at the Student Affairs Meeting on July 29, 2013

Ratified by the University President on August 8, 2013

Revised and approved at the Student Affairs Meeting on March 27, 2018

Ratified by the University President on April 26, 2018

## Article 1. Purpose

These Guidelines are formulated to encourage students to participate actively and achieve excellence in on-campus and off-campus extracurricular activities.

## Article 2. Eligibility

1. An applicant should have participated actively in the University's student organization activities and demonstrated outstanding achievements.
2. An applicant should have continuously and enthusiastically participated in off-campus volunteer and charitable services, and demonstrated outstanding achievements.

## Article 3. Number of Awardees

Maximum 15 awardees. The final list of awardees is determined by the evaluation committee.

## Article 4. Recommendation

1. Self-recommendation
2. Recommendation by the University's administrative units, departments (centers), classes, or student organizations.

## Article 5. Required Documents

An applicant is required to submit his/her W-Portfolio and recommendation letter (not required if applied through self-recommendation) to the Extracurricular Activities Section before the designated date.

## Article 6. Schedule: Please refer to the announcement made by the Extracurricular Activities Section every April.

## Article 7. Evaluation

1. The Extracurricular Activities Section conducts the preliminary evaluation.
2. A representative from the Office of Student Affairs and a representative of faculty members and staff, respectively, determine the final list.
3. The final list will be announced after being ratified by the University President.

## Article 8. Award

1. The award will be presented at the graduation ceremony in each academic year.

2. A scholarship of NT\$ 4,000 is provided from the University Tuition and Fees Fund for each awardee.

Article 9. The Guidelines become effective after being approved at the Student Affairs Meeting and ratified by the University President. Amendments must follow the same procedure.

# 文藻外語大學應屆畢業生課外活動表現優異獎選拔辦法

91年03月09日學生事務會議通過

91年03月21日行政會議通過

95年04月11日學生事務會議修訂通過

96年12月11日學生事務會議修訂通過

102年03月26日學生事務會議修正通過

102年04月12日經校長核定通過

102年7月29日學生事務會議修訂通過

102年08月08日經校長核定

107年3月27日學生事務會議修訂通過

107年04月26日經校長核定

## 第一條 宗旨

為鼓勵本校學生積極參與校內外課外活動，並提升其表現成果，特訂定本辦法，以為表揚。

## 第二條 選拔標準

- 一、在校期間積極參與校內社團活動，並有具體事蹟足堪褒揚者。
- 二、在校期間長期熱心參與校外公益及服務活動，並有具體事蹟足堪褒揚者。

## 第三條 選拔名額

名額上限以15名為原則，經評審委員審查後，擇優錄取。

## 第四條 推薦方式

- 一、自我推薦。
- 二、校內行政單位、系所(中心)、班級、學生社團組織推薦。

## 第五條 申請資料

參選人須檢附 W-Portfolio (E 履歷) 資料暨推薦函(自我推薦者免附)，於規定時間內擲送課外活動指導組。

## 第六條 選拔時間於每年四月依課外活動指導組公告實施。

## 第七條 評審方式

- 一、由課外活動指導組進行初選。
- 二、由學生事務處及學院教職員代表各1名，就初選名單遴選。
- 三、決選名單陳請校長核定公布之。

## 第八條 獎勵方式

- 一、於當學年度畢業典禮頒獎。
- 二、由本校學雜費專款頒發獎學金4,000元整。

## 第九條 本辦法經學生事務會議通過，陳請校長核定後實施，修正時亦同。